

## NORTH HILL PARISH COUNCIL

### MINUTES OF THE COUNCIL MEETING HELD ON 12<sup>th</sup> JUNE 2023

**Present:**

Mary Budge – Chairman  
Richard Randall  
Steven Sandercock  
David Daniells  
Courtney Walters  
Hayley Budge

**In Attendance:**

Mrs A Jones (Parish Clerk)  
0 Member of the Public

The Parish Council meeting held in the Village Hall with the Chairman welcoming all present.

1. **To receive apologies** – Councillor Ralph Hudson, Councillor Mervyn Stephens & Councillor Brian Ruby Prior Arrangement
2. **Members to declare any interests in items on the agenda or request dispensations** – None given
3. **Public comments on items on the agenda only** – None given.
4. **To receive and approve the minutes of the 17<sup>th</sup> April 2023 Full Council meeting -**  
Minutes from 17<sup>th</sup> April 2023 proposed and agreed 1<sup>st</sup> Cllr S Sandercock 2<sup>nd</sup> Cllr H Budge. All Councillors in favour of the Chairman to sign.  
Certificate of Exemption to be signed Proposed 1<sup>st</sup> Cllr H Budge 2<sup>nd</sup> Cllr R Randall with all Councillors in favour.
5. **Any matters arising from past minutes not on the current agenda** –  
Councillor Randall to sign all Policies from previous Meeting in May.  
Site meeting to be held on Monday 26<sup>th</sup> June for Planning Applications recently received.
6. **To consider planning applications received from Cornwall Council by date of this meeting**
  - 6.1 **Planning Appeal – The Stables** Proposed 1<sup>st</sup> Cllr D Daniells 2<sup>nd</sup> Cllr C Walters for North Hill Parish Council to stand by previous consultee comment, with all Councillors in favour.
7. **To Review Correspondence and to Agreed Responses Required**
  - 7.1 Maxx L C Higham – email received regarding the Agricultural Traffic passing through the Village of North Hill. Cllr Randall has responded that this is not a Parish Council issue but to bear in mind this is a farming community. No further action.
  - 7.2 CALC Training – Lists of Training available from the Clerk if Councillors wish to attend.
  - 7.3 Oliver Jones – Mr Jones has confirmed that Cormac will install all the posts that are required for the Speed Watch, to be installed shortly.
  - 7.4 Community Area Partnership – Councillor Hudson is happy to continue to be the representation for North Hill Parish Council
8. **To review action and approve the clerks report**
  - 8.1 Financial Regulation Policy – Councillors have read and are happy to adopt this policy. Proposed 1<sup>st</sup> Cllr R Randall 2<sup>nd</sup> Cllr A Parsons with all Councillors in favour. This Policy is to be added to the website for transparency.
  - 8.2 North Hill Parish Council Facebook Page – Cllr H Budge has suggested that North Hill Parish Council are to have a FB page, to help promote the statistics of the new flashing signs which are to be

Sign & Date \_\_\_\_\_

Chairman

installed shortly and to help promote the Parish Council in work ethics. Councillors are happy to see how this goes. Proposed 1<sup>st</sup> Cllr S Sandercock 2<sup>nd</sup> Cllr A Parsons with all Councillors in favour.

- 8.3 CSW – Confirmation has been received from Colin Park for the use of their Car Park to carry out CSW. Clerk to contact PCSO M Dodd to follow up next steps.
- 8.4 Berio Bridge – Reported to the Parish Council of the tree limbs catching the electric wires at Berrio Bridge, Councillors wish Clerk to contact National Grid and to report.
- 8.5 New Clerk – Councillors Randall, M Budge, H Budge and the Clerk attended a meeting with the applicant for the Clerks Vacancy. The new Clerk will be Lena Batten Clerk from Linkinhorne Parish Council will commence work for North Hill Parish Council on 1<sup>st</sup> July working 12 hours per week at £12.50 per hour. Parish Council Meeting dates are to be changed from the Second Monday of a month to the First Monday of Month. Due Mrs Batten having Annual Leave July's Parish Council Meeting will be held on Monday 24<sup>th</sup>, no meeting to be held in August, with meeting to be held on Monday 4<sup>th</sup> September 2023.
9. Approval of the list of payments for April 2023 & to receive March/April 2023 bank statements
  - 9.1 Bank Statement as of 6<sup>th</sup> June 2023 £21654.16
  - 9.2 Authorisation of Expenses A Jones Ink, Postage & Mileage £37.94 Adverts Vacancy £220.00 Clerks Wages £719.64 Proposed 1<sup>st</sup> Cllr H Budge 2<sup>nd</sup> Cllr C Walters with all Councillors in favour.
10. To Review Monthly Budget Reconciliations
  - 10.1 Budget Sheet sent to Councillors for their information.
11. To Review Monthly Rag (Red, Amber, Green) –
  - 11.1 RAG sent to Councillors for their information.
12. Report From Cornwall Council Ward Member Councillor Parsons
  - 12.1 Councillor Parsons to send information via email
13. To Review Details for North Hill Parish Council Cemetery
  - 13.1 None
14. **Items For Inclusion at The Next Meeting –**  
Remembrance Sunday Service  
Cemetery
15. **Date & Time of Next Meeting:** Monday 24<sup>th</sup> July 2023 at 7.30pm

Meeting Closed at 2115.

Sign & Date \_\_\_\_\_  
Chairman